



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE &  
TECHNOLOGY, HISAR**

**(Established by State Legislature Act 17 of 1995)  
'A+' Grade, NAAC Accredited State Govt. University**

**GENERAL INSTRUCTIONS / GUIDELINES FOR ADMISSION TO VARIOUS  
COURSES IN AFFILIATED COLLEGES / INSTITUTES w.e.f. THE ACADEMIC  
SESSION 2023-24 ONWARDS**

**1. ADMISSION COMMITTEE:**

Every College/ Institute shall have an Admission Committee to be constituted by the Principal from amongst the teachers of the College/ Institute. An SC/ST representative and a female representative from the College/ Institute shall be included in the Admission Committee.

All the admissions should be made by the College/ Institute through the **Admission Committee** strictly in accordance with the Rules/Ordinances of the concerned courses (UG/PG). Notifications regarding provisions of relevant Ordinance(s) for Under-Graduate and Post-Graduate Classes/Courses as well as subsequent amendments circulated by the University from time to time may be kept in view.

**Responsibility for wrong/irregular admission/excess admission, if any, will entirely rest upon the Principal and Admission Committee of the College/ Institute concerned, even if the admission is carried out through online by DHE.** A certificate from each student seeking admission to the effect that any University/Board has not disqualified him/her, must invariably be obtained at the time of admission. Certificates/Detailed Marks Cards of all students seeking admission on having passed the qualifying examination from other Universities/Boards may categorically be checked exhaustively at the time of admission and it shall also be ensured that the candidate seeking admission is eligible. If there is any doubt, a clarification to this effect must be sought from the Registration/Academic Branch as the case may be before the finalization of admission.

**2. ALLOCATION OF SEATS:**

Admissions of students in no case should exceed sanctioned strength of each Class/Course. Admissions allowed in excess of the sanctioned strength will be the sole responsibility of the Principal of the college concerned and the university will take strict action with a penalty of Rs. 1,00,000/- (One Lac) per student ceiling to Rs.10,00,000/- (Ten Lacs) per course on a college for making excess admissions over and above the sanctioned intake. The Dean Academic Affairs and the Dean of Colleges will exercise control and supervise the admissions in the UTDs and in the Colleges respectively. Admissions of students be made only in such class/course/subject where permission/affiliation has been granted by the College Branch of this university.



A copy of the details showing sanctioned strength of each class / course / subject be prepared on prescribed format by the Principal of the college, which is required to be sent along with the Registration Returns. Any delay in this regard will be viewed seriously. Admissions of students be made only in such class/course/subject where permission/affiliation has been granted by the University. In case, admission(s) to any fresh class/course is/are made, Registration Return with a copy of approval for affiliation be sent separately to the Registration Branch within stipulated period.

### **3. RECOGNITION OF EXAMINATION:**

I. The following examinations are recognised for the admission to relevant courses in the affiliated Colleges/ Institutes:

- (i) 10+2 examination of C.B.S.E., New Delhi, Council for Indian School Certificate Examinations, New Delhi, Board of School Education, Haryana, State Council for Vocational Education, Haryana, or an equivalent examination of Statutory Boards examining bodies of the other States/Union Territories, recognized by the Haryana Board of School Education, Bhiwani.

Further, the candidates who have passed the qualifying examination from other Universities/ Boards recognised by Haryana Board of School Education, Bhiwani without English are not eligible to seek admission to various Under-Graduate Courses, as a regular student irrespective of the fact that their qualifying examinations stand recognized as per above clause.

- (ii) Graduate and Post-Graduate Degrees of all Indian Universities, Deemed Universities, Institutions of National Importance which are on the list of University Grants Commission.
- (iii) All examinations of foreign Universities, Boards, Examination Bodies, which have been recognized by the Association of Indian Universities.
- (iv) Diploma in Pharmacy Examination conducted by Boards of Technical Education and various Universities in India, recognized by the Pharmacy Council of India.
- (v) Diploma Courses in Engineering and Technology approved by State Boards of Technical Education.
- (vi) The Pharmacy Council of India in its 97<sup>th</sup> Central Council meeting held in June, 2015 has decided to approve a pass from Open School education system of the Central Govt./ State Govts. Institutions for admission to various Pharmacy courses for the purpose of registration as a pharmacist.



- (vii) One-sitting Bachelor's Degree programme up to the session 1995-96 from a recognized University.
- (viii) M.A./M.Com./M.Sc. (one sitting) up to June, 1999 from a recognized University.
- (ix) AMIE is equivalent to B.Tech.(in respective subject) for the purpose of admission.
- (x) All courses/programmes through correspondence/ distance education mode of all the Statutory Universities/ Deemed to be Universities including open/ private Universities established by an Act of State Legislature/ Parliament which are approved by University Grants Commission and Distance Education Council or the Joint Committee of UGC, AICTE, DEC now Distance Education Bureau (DEB) as the case may be. However, updated list of such Universities may be seen on DEC now Distance Education Bureau (DEB) website [www.deb.ac.in](http://www.deb.ac.in). **It will be the responsibility of the candidate to produce the proof of approval of her / his course / programme / degree by Distance Education Council or Joint Committee of DEC Distance Education Bureau (DEB), UGC and AICTE or any other statutory body, as the case may be.**

**Note:** As per policy laid down by the AICTE, the qualifications acquired through distance education mode at Diploma, Bachelor & Master level in the field of Engineering, Technology, Architecture Town Planning, Pharmacy, Hotel Management & Catering Technology, Applied Arts & Crafts are not recognized by AICTE (Public Notification issued by the AICTE)

- II. State wise list of fake Universities declared by the University Grants Commission taken from their website is attached for ready reference. However, updated list can be downloaded from the UGC website i.e. [www.ugc.ac.in](http://www.ugc.ac.in).

As far as the admission on the basis of having passed various diplomas/ vocational courses, mere recognition of any examination be not taken as proof of granting admission to any candidate in any Course/ Class, eligibility conditions prescribed in the respective rules/ guidelines/ Ordinance(s) or as prescribed by the regulatory bodies AICTE/ BCI/ NCTE etc. must strictly be adhered to.

#### 4. ELIGIBILITY:

- i) The Principals of the Affiliated Colleges of this University shall strictly follow the minimum eligibility conditions prescribed by the University (**Appendix-A**) to be laid down in the concerned Information Brochure/Prospectus/Handbook of Information/Ordinance of the respective session for admission to various courses in their colleges.



Admissions of candidates not meeting the minimum eligibility conditions will not be regularized by the University in any case.

- ii) Special attention should be given by the Principals of all the Affiliated Colleges while giving the admission and sending the Registration Return to avoid any legal complications at a later stage as University has to face very unpleasant situation on the wrong admissions made by the Affiliated Colleges. The Eligibility of all the students, even if they are admitted through Central counseling, should be checked by the College itself before the confirmation of admissions. Wrong admissions pointed out by the University on the receipt of documents, will not be accepted and Principals of Colleges will be fully responsible for any wrong admission. No excuse like admissions are made through Counseling/Admission Committee etc. for wrong admissions will be entertained. Registration of such students will not be finalized by the university.
- iii) Eligibility of students who have passed their qualifying examination from Board of School Education, Haryana/other Boards/Universities including Guru Jambheshwar University of Science & Technology, Hisar be checked properly and admissions be allowed in accordance with the guidelines of DGHE/HSTES/Central Counseling Agency and provision of rules of the concerned ordinance of the university.
- iv) The particulars of the admitted students i.e. Name, Father's Name, Mother's Name should strictly be the same as mentioned in the Matriculation examinations and their registration return, duly uploaded on university web portal, must reach in the Registration Branch as per schedule along with legible photocopies of the certificates of the qualifying examination, duly attested by the Principal of the concerned College himself/herself and/or by a teacher deputed for the purpose, along with the University dues. Intimation regarding authorization of teacher(s) for attestation of documents by the Principal may also be supplied alongwith Registration Returns.
- v) Candidate(s) placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 standard) of the Board of School Education, Haryana, or equivalent examination of another University/ Board may be allowed to admit provisionally in the first semester of undergraduate courses B.A./B.Sc./B.Com./BBA/BCA/BMC etc. run by affiliated colleges (except Engg. and Management Colleges affiliated to the university) at his/her/their own risk/responsibility subject to passing their reappear / compartmental subject before commencement of Examinations of 1st Semester of respective courses. An undertaking **(Appendix-B)** from such students to this effect must be taken prior to their admission in the college. **Provision of rules for respective courses, contained in the respective Ordinance/ Eligibility at (Appendix-A) shall be applicable on such candidate(s).** Further, at the time of admission, the students who have passed their qualifying examination will be considered for admission in aforesaid undergraduate course(s) first and thereafter for remaining vacant seats, if any, re-appear candidate will



be considered in the last counseling. A separate list of all such students should be submitted to the University mentioning their details on prescribed format alongwith aforesaid undertaking taken from the students and the same must be accompanied by legible photocopies of the lower qualifying examination, duly attested by the authority as detailed above. Their registration in the university will also be provisional. For regularization of admission/registration of such students, photocopies of the certificates, duly attested, of the examination passed by the candidates(s) in supplementary examination, be sent personally to Registration Branch immediately after the declaration of the result of the qualifying examination.

- vi) The candidates having re-appear in only one paper either in 5<sup>th</sup> or 6<sup>th</sup> semester at under graduate level other than the subject in which he/she is interested to seek admission in Postgraduate programmes of two year or more duration and the candidates having re-appear in only one paper either in 5<sup>th</sup> or 6<sup>th</sup> semester of B.Com./ BBA or re-appear in one subject other than Economics in 5<sup>th</sup> or 6<sup>th</sup> semester in B.A. seeking admission in M.Com. will be allowed for admission in Postgraduate course run by affiliated colleges (except Engg. and Management Colleges affiliated to the university) at his/her/their own risk/responsibility subject to the condition that they will have to pass their concerned re-appear paper of 5<sup>th</sup> or 6<sup>th</sup> semester of graduation before the promotion to 3<sup>rd</sup> semester of the Postgraduate course/ M.Com. If they fail to pass the concerned one re-appear paper of their graduation before the promotion to 3<sup>rd</sup> semester, their provisional admission in the P.G. course will be cancelled *ab-initio* and the fee deposited by them will be forfeited. An undertaking (**Appendix-C**) from such students to this effect must be taken prior to their admission in the college.

Further, at the time of admission, the students who have passed their qualifying examination will be considered for admission first and thereafter for remaining vacant seats, if any, re-appear candidate will be considered. A separate list of all such students should be submitted to the University mentioning their details on prescribed format alongwith aforesaid undertaking taken from the students and the same must be accompanied by legible photocopies of the lower qualifying examination, duly attested by the authority as detailed above. Their registration in the university will also be provisional. For regularization of admission/registration of such students, photocopies of the certificates, duly attested, of the examination passed by the candidates(s) in supplementary as well as annual examination, be sent personally to Registration Branch immediately after the declaration of the result of the qualifying examination.

- vii) The 3-year diploma course examination conducted by various State Boards of Technical Education in India, which are recognized by the Director, Technical Education Haryana, Chandigarh be recognized as equivalent to +2 level examination for admission to 1<sup>st</sup> year of 3-year Bachelor Degree Course at this University, provided the candidate shall



pass the subject of Hindi Core of +2 level examination, if not already pass at the supplementary examination only of the same year of admission.

The State Govt. General Administration Department vide letter No. 17/20/2015-3GS-11 dated 22.02.2021 has conveyed the Equivalence of One year/Two year Diplomas of ITI/Technical Education Department with 10+2 (Art Stream Only) for the purpose of admissions in B.A. (Arts Stream) course only from the session 2020-21 onward as under:

No.	Equivalence of Diploma Courses of Technical Education Department Haryana OR ITI Certificate Courses of Skill Development and Industrial Training Department, Haryana	
1.	Qualification equivalent to 10+2 of Art Stream only	Matriculation with one year ITI certificate course under NCVT/SCVT from any ITI running under the aegis of Skill Development and Industrial Training Department, Haryana and also possessing National Apprentices Certificate after completing minimum one year Apprenticeship Training under the Apprentices Act, 1961. Provided the candidate will have to qualify either Hindi or English as an additional subject of 10+2 examination from the Board of School Education Haryana, Bhiwani
2.	Qualification equivalent to 10+2 of Art Stream only	Matriculation with two years ITI certificate course under NCVT/SCVT from any ITI running under the aegis of Skill Development and Industrial Training Department Haryana Provided the candidate will have to qualify either Hindi or English as an additional subject of 10+2 examination from the Board of School Education Haryana, Bhiwani.
	Qualification equivalent to 10+2 of Art Stream only	Matriculation with minimum two years diploma course running under aegis of Technical Education Department, Haryana and affiliated to the Haryana State Board of Technical Education, Panchkula.

**NOTE:** The percentage of marks obtained by the candidate while acquiring Diploma qualification under the aegis of Technical Education Department, Haryana and awarded by Haryana State Board of Technical Education, Panchkula shall be treated as equivalent percentage under equivalent qualification of 10+2 of Board of School Education Haryana, Bhiwani for the purposes mentioned above.

Similarly, the percentage of marks obtained by the candidate while acquiring ITI certificate course under NCVT/SCVT shall be treated as equivalent percentage under equivalent qualification of 10+2 of Board of School Education Haryana, Bhiwani for the purposes mentioned above.

**5. PRINCIPALS OF THE AFFILIATED COLLEGES ARE REQUESTED TO:**

- i) Ensure that ineligible candidate(s) is/are not allowed admission in the College/Department and for this purpose, every precaution must be taken. Responsibility for any wrong/irregular admission or admission allowed on the basis of fake certificate or promotion allowed to next higher class without registration number, in contravention of the rules/ guidelines/ Ordinance, if any, will rest with the Principal and the committee constituted for the purpose, of the College concerned. Admissions of such students may be treated as cancelled ab initio and necessary steps will be initiated against the college as per decision of the competent authority. In



case, any student files civil suit in any Judicial Court against the orders declaring him/her ineligible, the said civil suit is required to be defended by the College concerned and in case it is to be defended by the University, the expenses incurred on the said civil suit will have to be borne by the College/Department concerned.

- ii) While deciding the CWP No.16591 of 2001-Mr. Bhupesh Gupta, resident of Naraingarh (Ambala) Versus Kurukshetra University and others, the Hon'ble High Court at Chandigarh has observed that the University should take steps to ensure that the educational institutions strictly follow the eligibility criteria while granting admission to the students and not play with the career of young men/women just for their own financial gains. Therefore, the Principal of the College concerned, especially the Principals of the Professional Colleges, be directed to be more vigilant and to consider only those students, who are eligible for admission to the Course/Class and his/her admission is as per provision of rules contained in the concerned Ordinance.
- iii) The rules regarding admission of candidate(s) who passed their qualifying examination from EASTERN INSTITUTE FOR INTERGRATED LEARNING IN MANAGEMENT UNIVERSITY (EILM) AND CMJ UNIVERISTY, MEGHALIYA are as under:
  - (a) The candidates who have passed their qualifying examination from EILM University through Regular mode (who submitted the proof of regular course of EILLM University, Sikkim at the time of admission) if otherwise eligible, may be considered for admission in the course.
  - (b) The candidates who have passed their qualifying examinations from EILLM University, Sikkim through Distance mode or whose mode has not been mentioned, and who have not submitted any proof/information regarding the mode of passing the qualifying examination from EILLM University, Sikkim at the time of admission may not be considered for admission in the course.
  - (c) Regarding the CMJ University, the Director Technical Education, Haryana, Panchkula vide Memo No. 20/11-2013 UNP(5) dated 01.07.2013 and the Academic branch has already circulated the notification Endst. No Acad/AC-II/46/2013/2446-86 dated 02.08.2013 issued by the Principal Secretary to the Governor of Meghaliya.

**6. PROVISION OF ADDITIONAL SEATS OVER AND ABOVE THE SANCTIONED SEATS IN UNDERGRADUATE AND POSTGRADUATE PROGRAMMES OF ARTS/SCIENCE/ COMMERCE:**

- (i) Two additional seats in each PG Courses including law (three year) & integrated courses, in UG Courses 10 seats in Arts, 5 seats in Science & 5 seats in Commerce in each TDC Part-I over and above the sanctioned seats for the sports person (except the courses where the seats have been approved by NCTE/AICTE etc.). The admission of Sportsperson should be made on the basis of ranking of the State Govt.



- (ii) One additional seat shall be for NCC candidate who has attended the Republic Day Parade & Camp in all courses over and above the sanctioned seats.
- (iii) One additional seat shall be for NSS merit certificate holder who has attended the Republic Day Parade Camp in all the Courses over and above the sanctioned seats.

Now, The Additional Chief Secretary to Govt. Haryana, Higher Education Department, Chandigarh conveyed the direction/instruction vide letter memo no. 15/1-2020 NSS (2) Dated, Panchkula: 10.05.2023 that the State Government has decided that the additional 5 marks weightage is to be awarded to NSS Merit Certificate holder volunteers students of 10+2 class during the admission process of Undergraduate Courses/ Classes from the Academic Session 2023-24 and the same may be considered for Undergraduate level NSS Merit Certificate holders students from the next Academic Session i.e. 2024-25 for admission process of Postgraduate Courses/Classes.

- (iv) One additional seat in each course shall be for deserving Parsi Students.

7. For admission to B.P.Ed and D.P.Ed., the candidates will have to submit gradation certificate issued by the directorate of Sports and Youth Welfare, Govt. of Haryana. Weightage for Sports will be given only in respect of tournaments in the following games/events arranged by the University/Inter-University Sports Board or by a State/National Organization recognized by the Indian Olympic Association.

**Games for Boys and Girls:**

Athletics including Cross Country; Badminton; Basket-Ball; Cricket; Cycling; Gymnastics; Hockey; Kho-Kho; Shooting; Swimming including Water-Polo and Diving; Tennis; Table-Tennis; Volleyball; Handball; Kabaddi of National Style; Football; Chess; Boxing; Judo; Weight Lifting; Yoga; Best-Physique; Wrestling and Power Lifting.

No other game or event which is not recognized by the Association of Indian Universities shall be considered.

**8. ELIGIBILITY FOR FOREIGN STUDENTS:**

Foreign Candidates have to obtain eligibility certificate from the University prior to consideration of their cases for admissions. In no case, the College/Department shall admit any foreign candidate without production of eligibility to be decided by a committee constituted by the Vice-Chancellor under the chairmanship of Dean International Affairs.

9. All students will be admitted by the College provisionally at their own risk and responsibility after obtaining undertaking in writing from the students. This undertaking must be got printed in the College Admission Form in the following form:

*"I solemnly declare that the information detailed by me in the Admission Form is correct to the best of my knowledge and belief and nothing has been concealed therein. I also do undertake to abide by all the rules,*



*regulations and instructions of the College and also of the University. I am taking admission in the College provisionally at my own risk and responsibility subject to confirmation of my admission by the University. If, at any stage, I am declared ineligible and my admission is cancelled by the College/ University ab-initio, I will abide by the orders of the University and forego every right to claim for it."*

## 10. COMBINATION OF SUBJECTS

The combination of subjects offered by a candidate must be checked carefully with the provisions of the rules as contained in the relevant Scheme of Examinations before his/her admission is finalized. The responsibility of having allowed wrong combination of subjects/ papers to a candidate will rest entirely with the Principal of the College/ Departments concerned. The group wise combination for BA Part-I courses are as under:

Group-I	Group-II	Group-III	Group-IV	Group-V	Group-VI
Defence Studies, Hindi, Sanskrit, Urdu, Punjabi, Computer Science/ Computer Applications, (Economics w.e.f. 2019-20)	Mathematics, Sociology, Social Work, Music (Vocal), Music (Instrumental), Music(Tabla), Health & Physical Education	Political Science, Statistics, Fine Arts, Human Rights, (Public Admn. w.e.f. 2019-20)	Geography, Home Science, Philosophy	History, A.I.H. Culture & Archaeology,	(Psychology w.e.f. 2019-20) Office Management* , `Commercial Art*, Designing & Painting", Fruit Preservation, Applied Nutrition, Bakery, Tailoring & Hosiery, Rural Industrialization, Marketing, Functional Hindi, Tourism & Travel Mgt., Functional English, Early Childhood Care & Education, Mass Communication & Video Production, Fashion Designing, Agro Service

Note:

- (i) Language offered as Compulsory subject shall not be offered as an Elective subject.
- (ii) Further, the combination of the subjects to be notified by the University from time to time will also be applicable.



## **11. PROMOTION TO NEXT HIGHER CLASSES**

### **A. RULES FOR PROMOTION TO NEXT/HIGHER CLASS (UG + 5 YEAR INTEGRATED PROGRAMMES) AND POSTGRADUATE PROGRAMMES.**

For promotion to next higher class in UG and PG programmes, there will be no condition of passing papers for promotion to higher semester/year in any academic programme subject to the fulfilment of the criteria of the completion of the lectures prescribed in Clause 1.12 of University Ordinance Calendar Vol. II, but he/she has to complete the degree within the maximum period allowed under the Ordinance.

**However, a student who is not on the rolls and whose name was struck off cannot be promoted to next higher class.**

### **B. As per Clause 1.12, University Ordinance Calendar Vol. II, End Semester examinations (Major Tests) shall be open to a regular student who:**

- i) has been on the rolls of the Department/Institution during the semester; and
- ii) has completed atleast 75% of the lectures in aggregate of each paper, seminar, case discussion, field trips, tutorials, etc. and not less than 50% in any one of these. The Chairpersons/Directors will take care of this condition at the time of allowing candidates to appear in minor tests as well. A deficiency upto 10% may be condoned by the Chairperson of the Department/Director-Principal of Institution.

The concerned College shall submit a certificate in respect of Clause (i) and (ii) above to the Results/Conduct Branch of the University before issuance of the Examinations Roll nos. to the students.

### **C. RULES FOR MAIN/ RE-APPEAR/IMPROVEMENT EXAMINATIONS IN VARIOUS PROGRAMMES UNDER SEMESTER SYSTEM.**

- i) The examination of odd semester of all programmes being run by affiliated degree Colleges except Education will be held in November/ December and even semester in May/June in an Academic year, on such dates as may be fixed by the Vice-Chancellor and the students will have to appear accordingly.
- ii) Supplementary/re-appear/ improvement examinations for the courses being run under affiliated degree colleges except B.Tech. will be held as per Odd / Even Scheme of regular students i.e. Odd Semester in December/ January and Even Semester in May/ June.



#### D. MAXIMUM DURATION

- (i) Normally, the student is expected to complete his programme within the minimum period as laid down under the relevant Regulation of the university which should be in conformity with the UGC Regulations on the award of First Degree and Master's Degree and also in line with the notification, issued from time to time, on Specification of Degrees under Section 22 of UGC Act, 1956.
- (ii) A student who for whatever reasons is not able to complete the programme within the normal period or the minimum duration prescribed for the programme, may be allowed two years period beyond the normal period to clear the backlog to be qualified for the degree. The general formula therefore should be as follows:
  - a) Time Span =  $N+2$  years for the completion of programme.  
Where N stands for the normal or minimum duration prescribed for completion of the programme.
  - b) In exceptional circumstance, a further extension of one more year may be granted. The exceptional circumstances be spelt out clearly by the relevant statutory body concerned of the university.
  - c) During the extended period the student shall be considered as a private candidate and also not be eligible for ranking.
- (iii) Ordinarily, no student should be given time beyond the extended period of two years. However, in exceptional circumstances and on the basis of the merits of each case university may allow a student one more year for completion of the programme.

#### E. IMPROVEMENT

A candidate who has passed the final examinations of this University and is desirous of improving his/her performance, will be allowed to appear in the end semester examinations (Major Tests) only as an ex-student in odd/ even semester/ annual examinations, as the case may be twice, upto one year after the maximum period permissible  $N+2$  (where N stands for normal duration of course). Those candidates who have taken Migration Certificate from this University will not be eligible for appearing in improvement examination. Further, those eligible students who want improvement of "Division"/ "Score" after minimum duration of programme may apply with the recommendations of Chairperson of the Department, Director (HSB)/ (DE), Principal of the affiliated College concerned with normal fee as per notified schedule of examinations within permissible maximum duration of course. After



maximum duration (N+2), the candidates will have to pay a fee of Rs. 5000/- per paper, subject to maximum of Rs. 10000/- per semester/ year, as the case may be and the candidates will have to appear in the examination as and when being conducted for that particular semester/ years. The schedule for filling examination form for improvement students will remain the same as notified from time to time for odd/ even/ annual exams without late fee. No application for improvement will be entertained after expiry of scheduled date of without late fee.

**(F) GUIDELINES FOR RE-ADMISSION OF DROP OUT STUDENTS**

- (1) If a student is absent from the classes continuously for fifteen days in a semester/ year without intimating the Principal of the affiliated College/Institute concerned, his/her name shall be removed from the College/Institute roll. If the Principal of the affiliated colleges/ institutes concerned thinks that the candidate deserves to be re-admitted keeping in view the genuineness of request of the candidate within same semester/year, he/she will be allowed re-admission by the Principal of the affiliated College/ Institute concerned on payment of fee of Rs. 1500/- taking into consideration the possibility of fulfilling the requirement of attendance to be eligible to appear in the end semester examinations as per University Ordinance/programme ordinance.
- (2) No student shall be permitted to be on the rolls of two different regular degree programme(s), simultaneously. If a candidate takes admission in one degree programme in an academic year and thereafter in any next semester/year during the duration of the course, if he/she takes admission in another degree programme(s) in regular mode without withdrawal of his/her admission in first degree programme, the admission of the student will be treated as cancelled in first degree programme. Such students will not be allowed for re-admission in their first degree programme.
- (3) If a student is absent from the classes continuously for fifteen days in a semester/ year or drop out the full semester/year in any UG & PG programme due to any reason except at point no. (2) above, without intimating the Principal of the affiliated College/Institute concerned, his/her name shall be removed from the roll of the College/Institute. If the Principal of the affiliated colleges/ institutes concerned thinks that the candidate deserves to be re-admitted keeping in view the genuineness of reason of the candidate within maximum period of the duration, he/she will be allowed re-admission by the Principal of the concerned affiliated College/ Institute on payment of fee of Rs. 1500/- (as re-admission fee) taking into consideration the possibility of fulfilling the requirement of attendance to be eligible to appear in the end semester examinations as per University Ordinance. For the students detained/ dropped out for entire



semester/session / year the prescribed full fee will be charged in addition to re-admission fee. The Principal of the concerned college will also ensure that the regular classes of the candidate in remaining semester/ year will be completed within the maximum duration of the course.

- (4) Further, the requests/queries of the Principal, if any, regarding re-admission of the students which covers under above rules will be dealt by the Registration Branch. No direct request of the students will be entertained without verification of the facts and recommendations of the Principal of the College concerned. Any amendment/ addition/ deletion in above rules, the same will be dealt by the Academic Branch.

**Note: The Principal of the College concerned will issue the orders of the re-admission of the students as per above guidelines under intimation to the Registration Branch.**

**12. CONCESSION FOR THE STUDENTS SEEKING ADMISSION TO B.A./ B.Sc. (GENERAL) COURSES.**

A candidate of another University/ Board who has passed 10+2 examination but did not pass in the subject of English or any one deficient subject as per requirement of the Ordinance in the Senior Secondary Certificate Examination of 10+2 standard of Board of School Education, Haryana or in any examination recognized as equivalent thereto may be allowed to join the B.A./ B.Sc. (General) Part-I Class provisionally subject to his qualifying in the subject of English or deficient subject of 10+2 standard examination before the commencement of 1st semester's examination failing which admissions of such students may be treated as cancelled ab-initio as mentioned in the Eligibility condition of the concerned course and the Principal of the College will be informed accordingly.

**13. SCHEDULE OF ADMISSIONS:**

**I. For Under Graduate courses being run in affiliated colleges/ Institutes:**

The schedule of admissions for affiliated degree Colleges/ Institutes to be issued by the Director General, Higher Education Department Haryana or as notified by the University from time to time for UG courses will be followed strictly.

**II. Post Graduate courses being run in affiliated colleges/ Institutes:**

The schedule of admissions for affiliated degree Colleges/ Institutes to be issued by the Director General, Higher Education Department Haryana or as notified by the University, from time to time for PG courses will be followed strictly.



**III. For Certificate/ Diploma courses being run in affiliated colleges/ Institutes:**

The schedule of admissions to be issued by the Director General, Higher Education Department Haryana or as notified by the University, will be followed strictly.

**IV. For B.Tech./B.Arch. programmes being run in affiliated Colleges/ Institutes:**

The schedule of admissions to be issued by the Haryana State Technical Education Society (HSTES), Panchkula will be followed strictly.

**14. ACADEMIC CALENDAR:**

The Common Academic Calendar for the State Universities to be issued by the Director General Higher Education, Haryana, Panchkula and/or notified by the University will be followed strictly in all affiliated degree Colleges/ Institutes. In case of affiliated Engineering College(s)/ Institute(s) and Law College(s), the academic calendar notified by the University will be followed.

**15. Character Certificate is essential and the details of Character Certificate to be furnished are as under:**

**For Character Certificate:**

Candidates, who have recently passed / appeared in the qualifying examination last year, must submit Character Certificate from the Head of the Institution last attended.

OR

Candidates who have passed the qualifying examination as private candidates should submit their Character Certificate duly signed by a First Class Magistrate/Sarpanch/Municipal Counsellor.

OR

Candidates who have gap in their academic career after the qualifying examination, must furnish a gap certificate, in the form of affidavit on non-judicial paper or certificate from the employer (if in service) and should also furnish separately the Character Certificate of gap period duly attested by Notary Public.



**16. SENDING OF DOCUMENTS:**

As no original documents except Migration Certificate are to be sent alongwith the Eligibility Forms/Registration Returns, strict vigilance may be exercised by College/Department concerned about the genuineness of the DMC's/Passing Certificates/Degrees and other relevant record produced by the candidate(s) and in case of doubt, it should be got verified from concerned Board/University. If found fake, the same be dealt with accordingly and such candidate should be debarred from admission *ab initio*.

17. The Registration Return without complete documents will be treated incomplete. A fine of Rs. 25/- per day per student for pending qualifying examination document (DMC etc.) subject to a maximum of Rs. 5000/- per student will be charged from the colleges as per schedule till the day of submission of the same in the university. The same will be deposited by the college concerned from its own Account to the University Account.

In case, the DMC of qualifying examination of a student is not issued by the Board/ University concerned, the Provisional Degree Certificate, Provisional Marks slip, Result notification under the signature of competent authority of the University/Board concerned, Online Result Notification/online result/DMC having proper name/logo, official authenticated website of the University/Board or any other authenticated result document showing the aggregate marks of all years/ semesters of a programme issued by the concerned Board/ University may be considered till the issuance of DMC. The Registration of the student shall be finalized only after the receipt of DMC.

The college shall submit the pending DMC of qualifying examination of such student within three months of their admission to the Registration Branch. If the college fails to submit the DMC due to non-submission of the same by the student, the college may cancel the admission of such student *ab initio* or may take any such action as deemed appropriate to ensure the receipt of DMC within three months and he/she will not be allowed to appear in End Semester Examination of his/her course. However, in exceptional cases, on the recommendation of the Principal of the college, the pending DMC of the qualifying examinations may be accepted before the commencement of the 1st semester Examination and his cancellation of admission, if cancelled by the Principal, may be revoked by the Vice-Chancellor on a payment of Rs. 1500/- to be deposited with the university, subject to fulfilment of eligibility and possibility of fulfilment of requirement of 75% attendance to be eligible to appear in End Semester Examinations.



## 18. Schedule for accepting Registration Returns/Continuation Return

- (i) Admission schedule be prepared by the university in consultation with the State Govt. Admission Agencies, who regulate/make admissions of various courses of the affiliated colleges.
- (ii) All the affiliated colleges will have to submit the Registration Return/Continuations Return, duly uploaded on the University Web Portal, of only eligible students to the Registration Branch of the university within 20 days without fine from the last date mentioned in schedule of admissions issued by the University. After expiry of normal due date for submission of Registration Return/Continuation Return, there will be a fine of Rs. 100/- per day per student upto 40 days of last date of admission as per admission schedule notified by the university or State Govt. Admission Agencies who make admissions.
- (iii) The college shall submit the hard copy of the Registration Return/Continuation Return accompanied with required documents (Attested & clear photocopy of qualifying examination, Original Migration Certificate etc.) and prescribed fee/fine, in one lot, in hard bound form within 07 days of the last date of online submission of Registration Return/Continuation Return without fine (i.e. submitted online upto 20 days of last date of admission) as per schedule mentioned in sub clause (ii) above failing which the Registration Returns will not be entertained for which concerned Principal will be responsible. However, in exceptional cases, the Hard copy of the Registration Return/Continuation Return may be accepted by the Vice-Chancellor with an additional fine of Rs. 5000/- per course upto 40 days of last date of admission as per admission schedule notified by the university or State Govt. Admission Agencies who make admissions. No additional time of one week for submission of Hardcopy of Registration Return/Continuation Return alongwith requisite documents in hard bound form will be given to the colleges for the Registration Return/Continuation Return submitted online after 20 days of the last date of admission. They have to submit the online Registration Return/Continuation Return with Hardcopy to the Registration Branch with the fine applicable from 21<sup>st</sup> day onward as per schedule.
- (iv) No Registration Return/Continuation Return will be entertained after 40 days. However, the Vice-Chancellor may consider to allow/to admit the Registration Return/Continuation Return as a special case, **with an additional fine of Rs. 5000/-**, keeping in view the genuineness of reasons submitted by the Principal of the college concerned
- (v) No continuation Return of the student whose Registration has not been finalized by the University in his/her course of study shall be allowed to be submitted for 2<sup>nd</sup> year onward till the finalization of his Registration. No student will be allowed to appear in End Semesters examinations of his/her course of that particular year (2<sup>nd</sup> year/3<sup>rd</sup> year etc.) till the submission of Continuation return by the college as per prescribed schedule mentioned at ii to iv above.



- (vi) The students who dropped a complete year and want re-admission in Odd semester of a programme, they will be re-admitted during the normal admission days in beginning of Academic Session as per schedule of admission prescribed by the University /State Govt. etc. for the fresh students for that particular academic session. Their Registration Return/Continuation Return will be submitted by the college as per schedule of submission of Registration Return/Continuation Return decided for the fresh/ promoted students of that particular year as mentioned in Clause-(ii) above.
- (vii) Affiliated Colleges will submit the Registration Return/ Continuation Returns of drop out students re-admitted in even semester of a programme on the University web portal within the 15 days from the date of issuance of orders of admission. If a College fails to submit the Registration Returns/Continuation Returns of such students within 15 days of re-admission, a fine of Rs. 100/- per day per student will be charged from the college concerned for late submission of Registration Return/ Continuation Returns after 15 days of re-admission upto the day of submission of the Registration Return /Continuation Return.
- (viii) The Principals of the affiliated Colleges while submitting the continuation returns of the students for a particular year of a course will submit a certificate alongwith the continuation return of each course to the effect that the students whose continuation Return is being sent has been on roll in the year (both semesters) previous to the year of the course for which the continuation return is being submitted mentioning the name of the previous year and semester in the certificate.
- (ix) Regarding submission original Migration Certificate schedule, a student from any other University recognized by Guru Jambheshwar University of Science & Technology or from a Board of Examination other than Board of School Education, Haryana, shall be eligible for admission to the University only on the production of migration certificate (or transfer certificate, if a Board does not issue the migration certificate) to show that the University or Board has no objection to his/her joining this University and he/she will have to submit the same upto 1<sup>st</sup> October of the year of admission without any late fee, failing which his/her candidature for the concerned examination shall stand suspended automatically, provided that the condition of production of the migration certificate shall not apply in the case of students passing their examination from foreign universities. Provided that in hard and exceptional cases migration certificate may be accepted with payment of Rs. 400/- upto 31<sup>st</sup> October of the year of admission. Provided further that the Vice-Chancellor may, if deem fit, allow further extension up to 30<sup>th</sup> November of the year of admission with payment of late fee of Rs. 500/-.

**The Schedule of submission of Migration Certificate may further be got extended with fine/ revised without fine as may be the case after taking necessary approval of the Vice-Chancellor for one or another reason keeping in view the career of the students.**

In case, any University/Board issues online/digilocker migration certificate instead of original migration certificate with original signature of competent issuing authority, the student may submit the same alongwith an affidavit duly



attested by the Notary Public to the effect that "the deponent has not submitted digilocker/online Migration Certificate earlier to any other University/College/Institute for admission. If at a later stage, it is found that the student/deponent has submitted the Digilocker/online Migration Certificate to any other University/College/Institute also, or such certificate is found fake, the admission to the candidate/deponent shall be treated cancelled abinitio."

- (x) The Principals of the concerned affiliated colleges will also enclose the affiliation/extension letter, if issued by the Colleges Branch along with the Registration Returns. At the time of checking the eligibility of the students admitted in the institutes/colleges, the Registration Branch will ensure that the institute/college has been granted affiliation/extension in affiliation for the course with the specified sanctioned intake in which the students have been admitted by the college concerned. In case of any discrepancy, the Registration Branch may seek clarification from the Colleges Branch.

#### 19. PREPARATION AND SUBMISSION OF REGISTRATION RETURN

- i) The Principals of the Affiliated Colleges are required to upload the data of eligible admitted students course wise on university portal to generate Online Registration Return Report. They may obtain their USER ID and Password from Pt. Deendayal Upadhyay Computer & Informatics Centre (PDUCIC) of the University. The Print Copy of the same on A-6 size paper alongwith requisite fee, attested photocopies of qualifying examinations and original Migration Certificate(s) in hard binding are required to be submitted within schedule in the Registration Branch of the University.
- ii) The Registration Number of each student must be entered in the concerned column.
- iii) When the admission of a student is made after the last date of admission, the justification for late admission, if any, must be indicated
- iv) The Registration Returns are to be signed at the specified place provided for the purpose by the Principal himself/herself or by the authorized teacher for this purpose of the college.
- v) In case any concession is granted to a particular student under the rules of the University for determining the eligibility for admission, the same must be included in the Registration Return with documentary proof thereof for record/reference and verification by the University Office.
- vi) Office copies of the Registration Returns may be kept by the College concerned for record and future references.
- vii) Result/DMCs of students are prepared strictly as per particulars uploaded on the university portal for Registration Returns. Therefore, special care should be taken to ensure that the spellings of Name, Father's name and Mother's name



of the students are typed exactly in accordance with the names given on the original certificates of Matriculation examination.

- viii) For any correction sought later for one reason or the other, candidates shall be required to pay Rs. 300/- or any other fee revised by the University.
- ix) The last date prescribed for the submission of Registration Returns and Migration Certificates (in original) is required to be followed strictly. In case any mistake comes to the notice of the Principal after the submission of Registration Returns to the University, intimation to this effect must be sent immediately to the Registration Branch of the University.
- x) Principals of all affiliated are requested to intimate the Registration Branch after struck off the name from the College roll, of any student for any reason within three days from the date of action to be initiated.
- xi) Principals of all affiliated colleges should not direct their students to contact officials of the university for their name correction, submission of qualifying examination certificate and original migration certificate, finalization of registration, removal of discrepancies etc. The Principals may depute their official(s) to complete/resolve above said day-to-day activities/ problems of the students.

## 20. SOME OTHER GENERAL INSTRUCTIONS

- i) There shall be no rounding off fraction of percentage of marks from 0.5% and above to next higher number for determining the eligibility for admission to various courses.  

In case two or more candidates in the merit list have equal percentage of marks, the candidate senior in age will be considered first.

All admission application should accompany with all requisite documents/ certificates for eligibility weightages, reservation and other concession, failing which such applications for admission will not be considered and finally rejected.
- ii) No course/ option will be started by the affiliated Colleges/ Institutes, if the minimum strength of admitted students in that course/ option is less than the strength prescribed by the Director General Higher Education, Haryana. The directions in this regard issued by the Director General Higher Education, Haryana from time to time will be followed strictly.
- iii) No Inter-College Migration shall be allowed by the University unless the student has been registered in this University.
- iv) No Inter-Varsity or Inter College Migration shall be considered during the 1st year of any Course or in the Course having one year duration.



- v) Inter-College Migration shall not be allowed from affiliated Colleges to the University Teaching Departments or vice-versa. The existing practice of not allowing inter-College Migration in 1<sup>st</sup> year/Even Semester of a course may continue except in the case of transfer of guardian/marriage where migration in 2<sup>nd</sup> Semester may also be considered.
- vi) No student be allowed promotion to the next higher class without finalization of provisional Registration Number by the University. If Principal of the college concerned allows promotion without fulfilling eligibility conditions/finalization of Registration Number to any student, he/she will be responsible for this lapse and admission of such students may be treated as cancelled ab-initio.
- vii) It may also be ensured that no regular student be allowed to appear in the examination of the University until and unless his/her Hard copy of Registration Return/Continuation Return, duly uploaded on the University Web Portal, has been sent to the University.
- viii) The Examination Branch of the University will issue the Roll nos. to the Colleges after obtaining no objection from the Registration Branch.
- ix) The admit Cards/Roll Numbers for the courses will be issued by the Examination Branch only after the Colleges submit No Dues Certificate from the Colleges Branch and Registration Branch and Accounts Branch etc. on the prescribed proforma.
- x) It may be ensured that the children of single parents are not denied admission in the College on the plea that names of both the parents are not mentioned in the certificate of qualifying examination/admission form, if they are otherwise eligible/ subject to fulfilment of all other conditions of admission.
- xi) The Fee from the students be charged as per Fee Structure (fee/funds) notified by the University (**Appendix-D**) and shall be deposited as per schedule prescribed by the University/College. Further, the Fee Structure revised/modified by the University from time to time will also be applicable.
- xii) If any kind of fees/fund is paid more than one time by mistake through online mode, the fee paid extra, shall be refunded to the students/college concerned by the Accounts Branch of the University.
- xiii) The Registration Branch shall make efforts to finalize the Registration of the eligible students of all affiliated colleges within six months from the last date of submission of Registration Return by the colleges as per prescribed schedule.



## 21. REFUND OF FEES

In case of UGC courses/ programmes, the following clause of UGC vide Notification dated October, 2018 for "Remittance and Refund of Fees" will be followed:

4.1.3. If a student chooses to withdraw from the programme of study in which she/he is enrolled the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of fees	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more <b>before</b> the formally-notified last date of admission.
(2)	90%	Less than 15 days <b>before</b> the formally-notified last date of admission.
(3)	80%	15 days or less <b>after</b> the formally-notified last date of admission.
(4)	50%	30 days or less, but more than 15 days, <b>after</b> formally-notified last date of admission.
(5)	00%	More than 30 days <b>after</b> formally-notified last date of admission.

4.1.4 In case of (i) in the table above, the Higher Educational Institutions (HEI) concerned shall deduct an amount not more than 5% of the fees paid by the students, subject to a maximum of Rs. 5000/- as processing charges from the refundable amount.

4.1.5 Fees shall be refunded by all Higher Educational Institutions (HEIs) to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

AICTE Refund Policy be followed for Refund of Fee in case of AICTE approved programmes i.e. B.Tech., M.Tech., MBA, MCA, B.Pharm., M.Pharm. The refund is not required to be linked with the vacancy of seats, in the institutions. The requests for refund of fees will be processed in accordance with AICTE's provisions under the rules for AICTE programmes. After that only caution money will be refundable.

Further, the Refund Policy of UGC/AICTE received from time to time will be followed for refund of fees in case of UGC/AICTE programmes.



22. The Principal(s) of the College(s) is/ are requested to include the following in the Prospectus to avoid confusion at later stage.

- i) Admission in Colleges would be strictly on merit or is governed by the Director-General of Higher Education Department, Haryana.
- ii) No separate intimation would be sent to the students. They would themselves be responsible for checking of the list displayed on the specified dates for admissions on Notice Board of respective colleges or on admission web-site of Director General Higher Education, Haryana.
- iii) If any student whose name appeared in the merit list but did not deposit his/her fees in the fixed scheduled time would forego his/her right for admission and would not be reconsidered in any case.
- iv) Students be advised to apply simultaneously in more than one college in order to avoid disappointment or as per the rules of Director General, Higher Education, Haryana relating to on-line admissions.

23. Reservation Policy as amended from time to time by the State Government shall continue to be followed. Deviations in the implementation of the RESERVATION POLICY will not be tolerated and any lapse therein will be dealt with severely.

(a) Relaxation of the condition of eligibility:

- (i) Unless otherwise specifically provided for a course in the concerned Ordinance, the eligibility condition for Scheduled Castes will be minimum pass marks in the qualifying examinations for admission to a course.
- (ii) In case where specific relaxation of 5% marks in the eligibility condition is to be given to SC candidates, the same will be calculated as per the instructions conveyed by the Chief Secretary to Govt. Haryana, Chandigarh vide letter No. 22/129/2013-1GS III dated 16.07.2014 as per the procedure in the compliance of the judgement of Hon'ble Supreme Court passed in CWP No. 7084/2011 e.g.

"A General candidate requires to have 50% marks, than as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under:-

Out of 100 marks needs to less = 5  
Out of 1 Marks needs to less = 5/100  
Out of 50 marks needs to less = 5/100 x 50 = 2.50

This way minimum less marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidates will be 50 – 2.50 = 47.50 and not 45."

- (iii) However, this relaxation is not applicable for LL.B. Professional-3 Year and B.A. LL.B. (Hons.) -5 Yrs.



24. No candidate is allowed to pursue any two U.G./P.G. degree from same affiliated degree college.
25. In case, a candidate submits any document in the College /Institute, he/she is required to obtain a receipt from the College/ Institute concerned specifically mentioning the particulars and the date of submission of the documents.
26. Hon'ble Supreme Court of India Orders- Curbing Ragging in Educational Institutions- Prospectus admission:

It has been impressed upon by the Hon'ble Supreme Court of India that henceforth in every prospectus relating to **admission of the students in any educational institution, it shall be clearly stated that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.**

**Instructions for curbing ragging:** Ragging in educational institutions is banned and any one indulging in ragging is liable to be punished appropriately, which may include suspension from the institution or classes for a limited period, expulsion from the institution and consequent debarring from admission to any other institution for a specific period or fine as per UGC guidelines upto Rs. 2.50 lacs. The punishment may also take the shape of (i) withholding scholarships or other benefits, (ii) debarring from representation in events, (iii) withholding results, (iv) suspension or expulsion from hostel or mess. If the individuals, committing or abetting ragging, are not/ cannot be identified, collective punishment can be awarded to act as a deterrent.

**The following will be termed as the act of ragging:**

Any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher student.

**ZERO TOLERANCE ON RAGGING**

- Ragging in the University/College Campus is totally banned.
  - Any student found indulging in the act of ragging shall be liable to disciplinary action as per University/College rules.
  - Anyone who finds ragging or being ragged in the campus can submit his / her complaint to the concerned person / Committee appointed / constituted by the Principal.
27. The Executive Council of this University, vide resolution no. 48 of its meeting held on 29.12.2015 has approved the following recommendations of the Committee, duly approved by the Academic Council, regarding Maternity Leave Rules for the Women Students studying in the University Teaching Departments and thereafter amendments in clause (i) of these rules approved



by the Academic Council vide resolution no. 10 of its meeting held on 06.03.2017 and recommended to the Executive Council as under:

- (i) The State Government has decided the matter in a broader perspective to support the married girl students to complete their education without any gap / hindrance. The State Government has taken a policy decision for grant of Maternity Leave upto 45 days to such married girl students, who are studying in State Technical Universities/ SIETs in the State. The maternity leave to the Girl students will be granted by the competent authority with the condition that if the girl student avail the maternity leave upto 45 days on recommendation of Government Hospital Authorities as applicable as per prescribed rules in the case of Government Women employees, then the girl student will have to attend the extra classes as per the requirement of attendance of the specified course/ professional research programme.
- (ii) However, if desired so, the student may drop the full semester but she has to complete the attendance of that drop out semester after appearing in the final semester examination and shall have to appear in the drop out semester examinations according to the Even & Odd Semester policy. In such cases, she will not be required to pay the re-admission fee and the entire semester fee (if she has already paid the drop out semester fee) to complete the attendance of the drop out semester.

**The above Maternity Leave rules will also be applicable for affiliated Colleges/ Institutes.**

28. In the event of any inconsistency in the rules or any clarification thereof, the matter shall be referred to the Vice-Chancellor for interpretation, whose decision shall be final. The Vice-Chancellor is also competent to remove any inconsistency at any time and decide as to which provision shall take precedence over the other.
29. In addition to above general instructions/guidelines for admission to various courses in affiliated colleges/ Institutes, the on-line admissions rules/ guidelines of Director General Higher Education, Haryana will also be followed strictly.
30. The Rules/Guidelines/ Ordinance for Examination purpose in force at the time a student joins the course shall hold-good. The amendment, if any, made in the Rules/ Guidelines/ Ordinance for examination purpose from time to time by the University will also be applicable to all the students whether old or new.
31. All legal disputes relating to admissions of students will be subject to District Court at Hisar or Courts having jurisdiction at Hisar.



## LIST OF FAKE UNIVERSITIES

State-wise List of fake Universities declared by the University Grants Commission taken from UGC website [www.ugc.ac.in](http://www.ugc.ac.in) vide D.O. letter No. 14-1/2023-U.3 (A) dated 12<sup>th</sup> April, 2023.

### Delhi

1. All India Institute of Public & Physical Health Sciences (AIIPHS) State Government University, Office Kh. No. 608-609, 1<sup>st</sup> Floor, Sant Kirpal Singh Public Trust Building, Near BDO Office, Alipur, Delhi-110036
2. Commercial University Ltd., Daryaganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi-110 008.
6. Indian Institute of Science and Engineering, New Delhi
7. Vishwakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
8. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-1, Block-A, Vijay Vihar, Rithala, Rohini Delhi-110085

### Karnataka

9. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum (Karnataka).

### Kerala

10. St. John's University, Kishanattam, Kerala.

### Maharashtra

11. Raja Arabic University, Nagpur, Nagpur

### West Bengal

12. Indian Institute of Alternative Medicine, 80, Chowringhee Road, Kolkatta-20
13. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2<sup>nd</sup> Floor, Thakurpurkur, Kolkatta- 700063

### Uttar Pradesh

14. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh (UP).
15. National University of Electro Complex Homeopathy, Kanpur (UP)
16. Netaji Subhash Chandra Bose University (Open University), Achaltal, Alighrah, Uttar Pradesh.
17. Bhartiya Shiksha Parishad, Lucknow, UP – the matter is subjudice before the District Judge- Lucknow.

### Puducherry

18. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhthavoor Road, Puducherry-605009.

### Andhra Pradesh

19. Christ New Testament Deemed University, # 32-23-2003, 7<sup>th</sup> Lane, Kakumanuvarithota, Guntur, Andhra Pradesh-522 002 or # fit No. 301, Grace Villa Apts., 7/5, Srinagar, Guntur, Andhra Pradesh-522 002.
20. Bible Open University of India, H.No. 49-35-26, N.G.O.'s Colony, Visakhapatnam, Andhra Pradesh-530016



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Appendix-A

GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR  
(Established by State Legislature Act 17 of 1995)  
'A' Grade, NAAC Accredited State Govt. University

No. Acad./AC-I/2019/ 1854-1877

Dated: 17/5/19

To

The Principal  
All affiliated Degree Colleges (Arts, Science, Commerce, Law and Education)  
Guru Jambheshwar University of Science & Technology  
Hisar

Subject:-

**Course-wise Eligibility Criteria for admission to UG/PG courses being run by the affiliated degree colleges (Arts, Science, Commerce, Law and Education) and Combination of Subjects (B.A. Part-I) for the academic session 2019-20 onwards.**

Sir/Madam,

I am directed to inform you that the Vice-Chancellor, on the recommendations of a Committee constituted for this purpose, is pleased to approve the course-wise Eligibility Criteria for admission to UG/PG courses being run by the affiliated degree colleges/ institutes (Arts, Science, Commerce, Law and Education) and Combination of Subjects (B.A. Part-I) for the academic session 2019-20 onwards and the same is enclosed herewith for taking further necessary action regarding admissions of UG and PG courses in your colleges/ Institute(s) (copy enclosed).

You are, therefore, requested to follow the enclosed Eligibility Criteria and Combination of Subjects for admission to all UG/PG programmes for the academic session 2019-20 onwards.

Yours faithfully

*[Signature]*  
17/5/19  
Deputy Registrar (Academic)

DA/As above

Endst. No. Acad./AC-I/2019/ 1878-81

Dated: 17/5/19

Copy of the above is forwarded to the following for information and necessary action:-

1. Dean Academic Affairs, GJUS&T, Hisar.
2. Dean of Colleges, GJUS&T, Hisar
3. Assistant Registrar (Registration), GJUS&T, Hisar.
4. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), GJUS&T, Hisar.

*[Signature]*



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**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HI**  
(Established by State Legislature Act 17 of 1995)  
'A' Grade, NAAC Accredited

Course-wise Admission Eligibility and Criteria

Sr. No.	Name of the Course & Admission Eligibility Criteria
1.	<p>A candidate who has passed one of the following examinations with English as one of the subjects, shall be eligible to join First Semester of the course:</p> <p><b>For B.A./ B.Sc. (Physical Sciences)</b> Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or any other examination recognized as equivalent thereto with at least 33% marks in aggregate for admission to B.A. (General) course and at least 40% marks in aggregate in Science Group for admission to B.Sc. (Physical Sciences) course(s).</p> <p><b>For B.A./ B.Sc. (Hons.)</b> Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana or an equivalent examination with at least 50% marks in aggregate or 50% marks in the subject offered for the Honours Course.</p> <p>Note:-</p> <p>(i) A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/ Board obtaining at least 33% or 40% marks in the aggregate respectively, may be allowed to study provisionally for the B.A./ B.Sc. (Physical Sciences) 1<sup>st</sup> Semester Class. Such a candidate shall be allowed to clear the compartment/ reappear subject before commencement of the examination of 1<sup>st</sup> semester of the B.A./ B.Sc. (Physical Sciences) and Honours Course of the University. If a candidate does not clear his/her compartment/ reappear subject even before commencement of the 1<sup>st</sup> Semester examination, his/her provisional admission to B.A./ B.Sc. (Part-I) shall be cancelled ab initio. However, the Vice-Chancellor may relax it in hard &amp; exceptional cases, on the recommendations of a Committee to be constituted by the Vice-Chancellor.</p> <p>(ii) In case of the candidate who has been placed under compartment/ re-appear in one subject only in the qualifying examination and seeks admission to B.A./ B.Sc. (Physical Sciences) First Semester course under above clause, the required percentage of marks for admission shall be determined by taking into account the minimum pass marks in compartment/ re-appear subject.</p> <p>(iii) A candidate of another University/ Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognized as equivalent thereto, may be allowed to join the B.A./ B.Sc. (Physical Sciences) First Semester class provisionally subject to his/her qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the:</p> <p style="text-align: center;">(a) Supplementary examination of the same year; OR (b) Annual Examination of the following year.</p>



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	<p>Provided that his/her result of B.A./ B.Sc. Semesters I and II Examinations shall be declared only after he /she has qualified in the required subject. If he/she does not clear the subject of English or any one deficient subject even in the second chance, his/her provisional admission/ result of B.A./ B.Sc. I and II Semester shall be cancelled ab initio.</p>
2.	<p>A candidate, who has passed one of the following examinations with English as one of the subjects, shall be eligible to join First Semester of the B.Com. course:  <b>For Bachelor of Commerce (B.Com.)</b>          Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or as examination recognized as equivalent thereto with at least 40% marks in the Commerce Group or 50% marks in the Non-Commerce Group (Humanities &amp; Science with Mathematics)</p> <p>Note:-</p> <p>(i) A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or equivalent examination of another University/ Board obtaining at least 40% marks in the aggregate in Commerce Group or 50% marks in Non-Commerce Group (Humanities &amp; Science with Mathematics), may be allowed to read provisionally for the B.Com. 1<sup>st</sup> Semester class. Such a candidate shall be allowed to clear the compartment/ re-appear subject before commencement of the examination of 1<sup>st</sup> semester of the B.Com. Course of the University. If a candidate does not clear his/her compartment/ reappear subject even before commencement of the 1<sup>st</sup> Semester examination, his/her provisional admission to B.Com. (Part-I) shall be cancelled ab initio. However, the Vice-Chancellor may relax it, in hard &amp; exceptional cases, on the recommendations of a Committee to be constituted by the Vice-Chancellor.</p> <p>(ii) In case of the candidate who has been placed under compartment/ re-appear in one subject only in the qualifying examination and seeks admission to B.Com. first semester course under above clause, the required percentage of marks for admission shall be determined by taking into account the minimum pass marks in compartment/ re-appear subject.</p> <p>(iii) A candidate of another University/ Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognized as equivalent thereto, may be allowed to join the B.Com. first semester class provisionally subject to his/her qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the :</p> <p>(a) Supplementary examination of the same year;          OR          (b) Annual Examination of the following year.</p> <p>Provided that his/her result of B.Com. Semester I and II Examinations shall be declared only after he/she has qualified in the required subject. If he/she does not clear the subject of English or any one deficient subject even in the second chance, his/her provisional admission/ result of B.Com. I and II Semesters shall be cancelled ab initio.</p>



**Bachelor of Computer Applications (BCA)**

A candidate who has passed 10+2 examination or any other examination recognized as equivalent thereto, with Mathematics as one of the subjects obtaining at least 50% marks in the aggregate, shall be eligible to join First Semester of the course.

A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/ Board obtaining at least 50% marks in aggregate, may be allowed to read provisionally for the BCA 1st Semester class.

Such a candidate shall be allowed to clear the compartment/ reappear subject before commencement of the examination of 1st semester of the BCA Course of the University. If a candidate does not clear his/her compartment/ reappear subject even before commencement of the 1st Semester examination, his/her provisional admission to BCA Course (Part-I) shall be cancelled ab initio. However, the Vice-Chancellor may relax it, hard & exceptional cases, on the recommendations of a committee to be constituted by the Vice-Chancellor.

A candidate of another University /Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognized as equivalent thereto, may be allowed to join the BCA First Semester class provisionally subject to his qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the:

- (a) Supplementary examination of the same year;
- OR
- (b) Annual Examination of the following year.

Provided that his result of BCA Semesters I and II Examinations shall be declared only after he has qualified in the required subject. If he does not clear the subject of English or any one deficient subject even in the second chance, his provisional admission/ result of BCA I and II Semester shall be cancelled ab initio.

4.

**Bachelor of Business Administration (BBA)**

A person who passed 10+2 examination of Board of School Education, Haryana, or any other examination recognized as equivalent thereto, with English as one of the subjects obtaining at least 40% marks in the aggregate shall be eligible for the course.

A candidate who has been placed under compartment or allowed to re-appear in one subject only in 10+2 examination or equivalent examination obtaining at least 40% marks in the aggregate, may be allowed to read provisionally for the BBA Part-I Class.

Such a candidate shall be allowed to clear the compartment/ re-appear subject in two consecutive chances from the concerned University/ Board. If such a candidate fails to clear/ qualify in the compartment/ re-appear subject at the supplementary examination he/she shall be permitted to continue his/her studies for BBA and to appear again in the compartment/ re-appear subject alongwith his/her BBA examination. If he/she does not clear his/her compartment/ re-appear subject even in the second chance, his/her provisional admission/ result of BBA shall be stand ab initio.



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	<p><b>Bachelor of Mass Communication</b></p> <p>A person who has passed Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education, Haryana, or its equivalent examination with English as one of the subjects and with at least 50% marks in aggregate, shall be eligible to join the First Semester of the course.</p> <p>A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination, may be allowed to read provisionally for B.A. (Mass Communication) 1<sup>st</sup> Semester class. Such a candidate shall be allowed to clear the compartment/ re-appear subject in two consecutive chances from the concerned University/ Board. If such a candidate fails to clear/ qualify in the compartment/ re-appear subject in two consecutive chances from the concerned University/ Board. If such a candidate fails to clear/ qualify in the compartment/ re-appear subject at the supplementary examination, he/she shall be permitted to continue his/her studies for B.A. (Mass Communication) II Semester class and to appear again in the compartment/ re-appear subject alongwith his/her B.A. (Mass Communication) II semester examination provisionally. If he/she does not clear his/her compartment/re-appear subject even in the second chance, his/ her provisional admission and the result of B.A. (Mass Communication) I and II Semesters shall be cancelled ab initio.</p>
6.	<p><b>M.A. (English)</b> Bachelor Degree with atleast 45% marks in aggregate with 45% marks in the subject of English.</p> <p>Weightage: 10% weightage of the marks obtained will be given for (Hons.) in English subject at the graduation level.</p>
7.	<p><b>M.A. (Hindi)</b> Bachelor Degree with atleast 45% marks in aggregate with 45% marks in the subject of Hindi.</p> <p>Weightage: 10% weightage of the marks obtained will be given for (Hons.) in Hindi subject at the graduation level.</p>
8.	<p><b>M.A. (Sanskrit)</b> B.A. (Hons.) in Sanskrit with at lest 45% marks in the aggregate; OR B.A. or an examination recognized as equivalent to B.A., with Sanskrit (Elective or Compulsory) with 45% marks in Sanskrit or 50% marks in the aggregate; or Shastri (Vishishta with English) with at least 45% marks (out of the aggregate excluding the additional papers) in Sanskrit.</p>
9.	<p><b>M.A. (Political Science)</b> (i) B.A. (Hons.) in Political Science with 45% marks in aggregate. OR (ii) B.A. with at least 45% marks in the subject of Political Science/ Public Administration/ Sociology/ History/ Economics. OR (iii) Bachelor's Degree in any discipline with at least 50% marks.</p>



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8.	<b>M.A. (Sanskrit)</b> B.A. (Hons.) in Sanskrit with at least 45% marks in the aggregate; OR B.A. or an examination recognized as equivalent to B.A., with Sanskrit (Elective or Compulsory) with 45% marks in Sanskrit or 50% marks in the aggregate; or Shastri (Vishishta with English) with at least 45% marks (out of the aggregate excluding the additional papers) in Sanskrit.
9.	<b>M.A. (Political Science)</b> (i) B.A. (Hons.) in Political Science with 45% marks in aggregate. OR (ii) B.A. with at least 45% marks in the subject of Political Science/ Public Administration/ Sociology/ History/ Economics. OR (iii) Bachelor's Degree in any discipline with at least 50% marks.
10.	<b>M.A. (Psychology)</b> (i) B.A. (Hons.) in Psychology with 45% marks in aggregate. OR (ii) Bachelor's Degree in any discipline with at least 50% marks in aggregate or 45% marks in the subject of Psychology.
11.	<b>M.A. (Economics)</b> Bachelor Degree in any discipline with at least 50% marks in aggregate or with at least 45% marks in the subject of Economics.
12.	<b>M.Sc. (Geography)</b> B.A./B.Sc. (General or Hons.) with Geography as a subject with 50% marks in aggregate.
13.	<b>M.Sc. (Biotechnology)</b> Graduate in any discipline of Biological Science/ Veterinary Science / Agricultural Sciences/ Fishery Sciences/ Pharmacy/ B.Tech. Biotechnology or Medicine (MBBS/BAMS/B.D.S.) with at least 50% marks (pass marks for SC candidates of Haryana).
14.	<b>M.Sc. (Mathematics)</b> B.A.(Hons.)/ B.Sc.. (Hons.) in Mathematics with atleast 50% marks (pass marks for SC candidates of Haryana) OR B.A./B.Sc. with atleast 50% marks in aggregate with Mathematics as one of the subjects in each Semester/ Year of B.A./ B.Sc. degree (pass marks for SC candidates of Haryana).
15.	<b>M.Com.</b> Any Commerce graduate/ BA with Economics/ BBA with atleast 50% marks (47.5% for SC category of Haryana) from recognized a university.
17.	<b>Law Course(s)</b> For all Law Course(s), the qualification prescribed by the Bar Council of India (BCI) be followed strictly.
18.	<b>For all Education Courses / Programmes</b> For all Education Courses/ Programmes, the qualification prescribed by the N.C.T.E. be followed strictly.

Note: In the event of any inconsistency or any clarification thereof, regarding eligibility of above courses being run by the affiliated Colleges/ Institutes, the matter shall be referred to the Vice-Chancellor for interpretation, whose decision shall be final.



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR**  
 (Established by State Legislature Act 17 of 1995)  
 'A+' Grade, NAAC Accredited State Govt. University

**NOTIFICATION**

The Vice-Chancellor is pleased to approve the Eligibility Criteria in respect of following programmes run by affiliated degree colleges / institutes w.e.f. academic session 2023-24 onwards detailed as under:

Sr.No.	Name of Programme	Eligibility Criteria
1	M.A. (History)	B.A. (Hons.) in History with 45% with marks in aggregate. OR B.A. with at least 45% marks in the subject of History / Public Administration / Sociology / Political Science / Economics OR Bachelor's Degree in any discipline with at least 50% marks
2	M.A. (Sociology)	B.A. (Hons.) in Sociology with 45% marks in aggregate. OR B.A. with at least 45% marks in the subject of Sociology / Public Administration / History / Political Science / Economics
3	M.Sc. (Computer Science)	Passed BCA / Bachelor Degree in Computer Science & Engineering / Computer Science / Computer Engineering or equivalent Degree with at least 50% marks (47.5% for SC candidates of Haryana) in the qualifying Examination. OR Passed B.Sc./B.Com./B.A. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University) with at least 50% marks (47.5% for SC candidates of Haryana) in the qualifying Examination. <b>Note:</b> Candidates having passed Mathematics / Statistics in one semester / in one year as the case may be shall be considered eligible for M.Sc. (Computer Science)
4	M.Sc. (Psychology)	Graduate in any discipline with at least 50% marks in aggregate (pass marks for SC candidates of Haryana)
5	PG Diploma in Guidance and Counseling	Postgraduate in Psychology / Applied Psychology with atleast 50% marks (pass marks for SC candidates of Haryana).
6	PG Diploma in Remote Sensing & GIS	Pass Marks in MA in Geography / M.Sc. in Geography

**DEAN ACADEMIC AFFAIRS**



Endst. No. Acad./AC-I/2023/ 3780-87

Dated: 14/7/23

action:-

- A copy of the overleaf is forwarded to the following for information and necessary
1. Dean Academic Affairs, GJUS&T, Hisar
  2. Dean of Colleges, GJUS&T, Hisar
  3. Controller of Examinations, GJUS&T, Hisar.
  4. Assistant Registrar (Colleges), GJUS&T, Hisar with the request to circulate the above said notification in the affiliated degree Colleges.
  5. Assistant Registrar (Registration), GJUS&T, Hisar.
  6. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), GJUS&T, Hisar.
  7. Secretary O/o the Registrar (for kind information of the Registrar), GJUS&T, Hisar.

*Aain*  
14.7.23  
Assistant Registrar (Academic)  
For Registrar



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GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR  
(Established by State Legislature Act 17 of 1995)  
'A' Grade, NAAC Accredited State Govt. University

No. Acad./AC-I/2019/ 22/0  
Dated: 3/6/19

To

The Dean of Colleges  
GJUS&T, Hisar

*Rishi* (1-1-19)

**Subject:-** Regarding Eligibility Criteria, Fee Structure and Scheme and Syllabi in respect of new course(s)/ Units to be started from the academic session 2019-20 in Government degree Colleges of district Hisar affiliated with this University.

Sir,

I am directed to refer to your Endst. No. UCB/19/3622-24 dated 30.05.2019 and No. UCB/19/3627 dated 31.05.2019 and to inform you that the Vice-Chancellor, on the recommendations of the constituted Committee, is pleased to approve the following Eligibility Criteria, Fee Structure and Scheme and Syllabi in respect of new course(s)/ Units to be started from the academic session 2019-20 in Government degree Colleges of district Hisar affiliated with this University:-

1. The Committee recommended that the nomenclature of the programme should be B.Sc. (Hons.) Mathematics as per specified nomenclature of the UGC instead of nomenclature B.Sc. Mathematics (Hons.) recommended by the State Government for Govt. College, Hansi.
2. The fee structure for affiliated colleges already approved by the Executive Council of the University and circulated to affiliated degree colleges vide letter Acad./AC-I/2018/2679-2791 dated 15.06.2018 (copy enclosed) covers the fee structure of new courses i.e. PGDCA (One year P.G. Diploma in Computer), Functional English (Elective subject of B.A.), B.Sc. (Hons.) Mathematics, Yoga and Mental Health (One year Diploma), B.Sc. (Non-Medical) etc. and be made applicable for above new course. Further, the Common fee structure, if any, approved/ recommended by the State Government for any particular UG/PG course run by affiliated degree college(s) will be applicable in toto (copy enclosed).
3. The Committee recommended the following eligibility criteria for the new course(s) to be started in the affiliated degree Colleges of this University from the academic session 2019-20:-
  - (i) B.Sc. (Hons.) Mathematics:  
The eligibility criteria already approved by the University for Dual Degree B.Sc. (Hons.)- Mathematics will be made applicable for this programme also.

The candidate(s) should have passed 10+2 examinations in Science discipline with at least 60% marks (57% for SC candidates of Haryana) in Physics, Chemistry and Mathematics subjects in aggregate in the qualifying examinations from a recognized Board/ University.

- (ii) P.G. Diploma in Computer Applications (PGDCA) One year  
Bachelor's Degree in any discipline of minimum 3 Years duration with 50% marks from recognized University alongwith Mathematics at 10+2 level.



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(iii) Yoga and Mental Health (One year Diploma)

Bachelor's Degree in any discipline of minimum 3 Years duration with 50% marks from recognized University.

The eligibility criteria for B.A./ B.Sc. approved by the University and already supplied to affiliated degree colleges (copy enclosed) will be applicable.

4. The Committee, regarding Scheme and syllabi of new course(s) to be started in the affiliated degree colleges of this University from the academic session 2019-20, recommended the following:-

(i) B.Sc. (Hons.) Mathematics:

The Scheme and syllabi of the University for Dual Degree B.Sc. (Hons.)-Mathematics for the academic session 2019-20 will be made applicable for B.Sc. (Hons.) Mathematics programme and the same may be supplied to the concerned affiliated college.

(ii) P.G. Diploma in Computer Applications (PGDCA) One year:

The PGDCA programme is not being run by the University Teaching Departments or any affiliated Degree College in regular mode. Therefore, the matter regarding framing of Scheme and syllabi of PGDCA be forwarded to the concerned BOS&R (i.e. Computer Science and Engineering) and the same may be supplied to the concerned affiliated college(s) after approval of the Scheme and Syllabi from the competent authority/ body.

(iii) Yoga and Mental Health (One year Diploma):

The Yoga and Mental-Health (One year Diploma) is not being run by the University Teaching Departments or any affiliated degree college in regular mode. Therefore, the matter regarding framing of Scheme and syllabi of Yoga and Mental Health (One year Diploma) be forwarded to the concerned BOS&R (i.e. Department of Physiotherapy) and the same may be supplied to the concerned affiliated college(s) after approval of the Scheme and Syllabi from the competent authority/ body.

(iv) Functional English (Elective subject of B.A.)/ Political Science subject of B.A./ B.Sc. (Non-Medical):

Functional English (Elective subject of B.A.)/ Political Science subject of B.A./ B.Sc. (Non-Medical) are being run by affiliated degree colleges and the scheme and syllabi already approved by this University for these courses be made applicable and the same may be supplied to the affiliated degree colleges.

You are, therefore, requested to take necessary action accordingly.

Yours faithfully

*[Signature]*  
03/6/19  
Deputy Registrar (Academic)

DA/As above

*[Signature]*  
3-6-2019



APPENDIX-B

(To be submitted by the student(s) admitted in B.A./ B.Sc. /B.Com./BBA/BCA/BMC etc.1<sup>st</sup> year of the Degree College for the session \_\_\_\_\_ on the basis of compartment /Reappear in one subject in qualifying examination ).

UNDERTAKING

I \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_ r/o \_\_\_\_\_  
\_\_\_\_\_ hereby solemnly declare and affirm that

1. I have taken admission in Under Graduate (UG) course \_\_\_\_\_ in the college \_\_\_\_\_ against the vacant seat for the session \_\_\_\_\_. My admission in the said course is provisional.
2. I have taken admission in the course on the basis of reappear/compartament in the session (Session of reappear in qualifying Examination) \_\_\_\_\_ in the qualifying examination in one subject \_\_\_\_\_.
3. My admission in the course is subject to the clearance of compartment/reappear paper in the qualifying examination before the commencement of 1<sup>st</sup> semester examination of the aforesaid UG course.
4. In case, I fail to pass the compartment/Reappear paper of my qualifying examination before the commencement of the 1st Semester examination of the aforesaid UG course, my admission shall be stood cancelled by the college/University *ab-initio* as per rule/regulations of the University. I will be abide by the orders of the University and forego every right to claim it.

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

\_\_\_\_\_  
(Full signature of the Student)  
Class \_\_\_\_\_  
Roll No. \_\_\_\_\_

(Signature with Seal of the  
Principal of the Affiliated College)





**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE AND TECHNOLOGY**  
**HISAR-125 001 (HARYANA)**  
 (ESTABLISHED BY STATE LEGISLATURE ACT 17 OF 1995)  
 'A+' GRADE, NAAC ACCREDITED

**NOTIFICATION**

The Vice-Chancellor is pleased to approve the recommendations of the Committee in its meeting held on 14.06.2023, under section 11(5) of University Act, 1995 in anticipation of the approval of the Executive Council, regarding revision of existing Fee Structures for Affiliated Colleges of the University to be charged from the students of affiliated college w.e.f. the academic session 2023-24 as under:

S. No.	Fee-Head to be charged	Amount (Rs.)
1.	Registration Fee (from Fresh students) & Continuation Fee (from already registered students of this University):	
i)	Registration Fee (Arts/Science/ Commerce & General Courses)	450.00
ii)	Registration Fee (Professional Courses including Yoga Courses)	1500.00
iii)	Continuation Fee (Arts/Science/ Commerce & General Courses)	200.00
iv)	Continuation Fee (Professional Courses including Yoga Courses)	700.00
2.	Eligibility Fee	80.00
3.	Sports Registration Fee (Per student per annum)	200.00 i.e. Rs.125.00 (University share) & Rs.75.00 (College share)
4.	Tournament Fee per annum on the basis of total students admitted in college:	
i)	For Colleges having total strength of students upto 200	1000.00
ii)	For Colleges having total strength of students upto 201 to 500	2000.00
iii)	For Colleges having total strength of students upto 501 to 1500	4000.00
iv)	For Colleges having total strength of students upto 1501 & above	5000.00
5.	Dr. Abdul Kalam Fund	100.00 i.e. Rs.50.00 (University share) & Rs.50.00 (College share)
6.	Youth Welfare Fee (per student per annum).	150.00 i.e. Rs.75.00 (University share) & Rs.75.00 (College share)
7.	Development Fee (from fresh as well as continuation students from all affiliated colleges):	
i)	B.A., M.A. Courses	300.00 i.e. Rs.175.00 (University share) & Rs.125.00 (College share)
ii)	B.Sc., B.Com., M.Com., Yoga Courses, PG Diploma	500.00 i.e. Rs.300.00 (University share) & Rs.200.00 (College share)
iii)	BBA	1500.00 i.e. Rs.1000.00 (University share) & Rs.500.00 (College share)
iv)	BCA/ M.Sc. Courses/PG Diploma other than Yoga	2000.00 i.e. Rs.1200.00 (University share) & Rs.800.00 (College share)
v)	Professional courses approved by the Apex regulatory bodies viz AICTE, NCTE, BCI, PCI, RCI etc. other than UGC	2000.00 i.e. Rs.1200.00 (University share) & Rs.800.00 (College share)
8.	Youth Red Cross Fund	100.00 i.e. Rs.50.00 (University share) & Rs.50.00 (College share)



9.	NSS Fee	50.00 i.e. Rs.25.00 (University share) & Rs.25.00 (College share)
10.	Alumni Fee (From Fresh students at the time of Admission only) from every affiliated College.	150.00 i.e. Rs.50.00 (University share) & Rs.100.00 (College share)
11.	Fee for correction in name (Applicable if the mistake is applicable on the part of student)	300.00
12.	Migration Fee:	
i)	Migration fee during the courses in Arts/ Commerce/ Science from other University	3000.00
ii)	Inter College Migration Fee (College to College):	
(a)	B.Ed. and other Bachelor of Education courses	12000.00
(b)	M.Ed. and other Master of Education courses	25000.00
(c)	B.Tech., M.Tech., LL.B., B.A. LL.B. (5 years), LL.M., MBA, MBA (5 years), MCA, B. Pharmacy, M. Pharmacy	25000.00
(d)	Other than above courses	2000.00
(e)	Inter University Migration for B.Tech., M.Tech., LL.B., B.A. LL.B. (5 Years), LL.M., MBA, MBA (5 years), MCA, B. Pharmacy, M. Pharmacy	35000.00
(f)	Schedule for submission of Migration Certificate and the fee structure will be applicable as prescribed in the University Prospectus/Guidelines issued to the affiliated colleges from time to time.	
iii)	Issuance of Migration Certificate after completion of course	1000.00
13.	Examination Fees for Regular / Re-appear Students (Per Semester/ Per Annum) shall be applicable as revised by the University vide Endst. No. RC-MISC/2023/ 4434-4550 dated 11.05.2023.	

**Note:**

- (i) All the University shares, i.e. Fee/ Charges mentioned against each head except the share of Affiliated Colleges wherever mentioned, shall be deposited in the University account in one time at the time of submission of Registration/Continuation Return in the University in respect of students admitted in affiliated colleges.
- (ii) The above Fee Structure shall only be applicable to the students admitted in various courses of affiliated colleges w.e.f. academic session 2023-24.

*[Signature]*

**Dy. Registrar (Colleges)  
for Dean of Colleges**

**Date: 14.06.2023**

**Endst. No. UCB/23/ 1309-56**

Copy of the above is forwarded to the following for information and necessary action:-

1. Dean Academic Affairs, GJUS&T, Hisar. *[Signature]*
2. Controller of Examinations, GJUS&T, Hisar. *[Signature]*
3. All Director/ Principal(s) of Affiliated Colleges of the University. *[Signature]*
4. Director, PDUCIC, GJUS&T, Hisar. He is requested to kindly upload above Fee Structure notification on University website [www.gjust.ac.in](http://www.gjust.ac.in) for information of all concerned. *[Signature]*
5. Director, Youth Welfare, GJUS&T, Hisar. *[Signature]*
6. Dy. Registrar (Registration), GJUS&T, Hisar. *[Signature]*
7. Asstt. Registrar (Academic), GJUS&T, Hisar. *[Signature]*
8. Asstt. Registrar (A/Cs-Fees), GJUS&T, Hisar. *[Signature]*
9. Co-ordinator, NSS, GJUS&T, Hisar. *[Signature]*
10. Co-ordinator, NCC, GJUS&T, Hisar. *[Signature]*
11. O.S.D. to Vice-Chancellor (for kind information of the Vice-Chancellor), GJUS&T, Hisar. *[Signature]*
12. ~~Secy. to~~ the Registrar (for kind information of the Registrar), GJUS&T, Hisar. *[Signature]*

**Dy. Registrar (Colleges)**

*o/c*

*2-ED3  
15.6.23*

*15/6/23*



**ANNEXURE-C**

(To be submitted by the student(s) admitted in 1<sup>st</sup> year of Post Graduate Course in the Degree College(s) for the session \_\_\_\_\_ on the basis of compartment /Reappear in one subject in qualifying examination other than the subject of Post Graduate Course) .

**UNDERTAKING**

I \_\_\_\_\_ S/D/o Sh. \_\_\_\_\_ r/o \_\_\_\_\_  
\_\_\_\_\_ hereby solemnly declare and affirm that

1. I have taken admission in Post Graduate (PG) course \_\_\_\_\_ in the college \_\_\_\_\_ against the vacant seat for session \_\_\_\_\_. My admission in the said course is provisional.
2. I have taken admission in the Post Graduate (PG) course on the basis of reappear/compartment got in the session (Session of reappear in qualifying Examination) \_\_\_\_\_ in the qualifying examination in one subject (Mention name of subject) \_\_\_\_\_ in 5<sup>th</sup> or 6h semester other than the subject of PG course.
3. I have taken admission in M.Com. course on the basis of reappear/compartment got in the session (Session of reappear in qualifying Examination) \_\_\_\_\_ in the qualifying examination in one subject (Mention name of subject) \_\_\_\_\_ in 5<sup>th</sup> or 6h semester of BBA/BCOM or other than the subject of Economics in BA.
4. My admission in the course is subject to the clearance of compartment/reappear paper in the qualifying examination before the commencement of 3rd semester examination of the aforesaid PG course.
5. In case, I fail to pass the compartment/reappear paper of my qualifying examination before the commencement of the 3rd Semester examination of the aforesaid PG course, I shall not be allowed to promote in the IIIrd Semester of the PG course and my admission shall be stood cancelled by the college/University *ab-initio* as per rule/regulations of the University. I will be abide by the orders of the University and forego every right to claim it.

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

\_\_\_\_\_  
(Full signature of the Student)  
Class \_\_\_\_\_  
Roll No. \_\_\_\_\_

(Signature with Seal of the  
Principal of the Affiliated College)





**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR**  
**(Established by State Legislature Act 17 of 1995)**  
**'A' Grade, NAAC Accredited State Govt. University**

**NOTIFICATION**

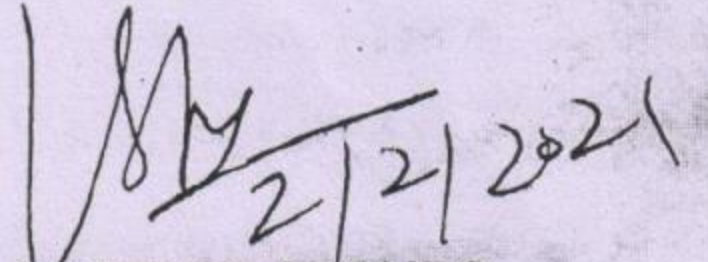
The Vice-Chancellor, on the recommendations of the Committee under the Chairpersonship of Dean Academic Affairs in its meeting held on 12.01.2021, is pleased to approve the following rules for re-admission of Undergraduate and Postgraduate students of affiliated colleges/ institutes keeping in view the problems faced by the students of affiliated Colleges and existing rules of University:-

1. If a student is absent from the classes continuously for fifteen days in a **semester/ year** without intimating to the Principal of the concerned affiliated College/Institute, his/her name shall be removed from the College/Institute roll. If the Principal of the concerned affiliated colleges/ institutes thinks a candidate deserves to be re-admitted keeping in view the genuineness of request of the candidate within same **semester/year**, he/she will be allowed re-admission by the Principal of the concerned affiliated College/ Institute on payment of fee of Rs. 1500/- taking into consideration the possibility of fulfilling the requirement of attendance to be eligible to appear in the end semester examinations as per University Ordinance/programme ordinance.
2. No student shall be permitted to be on the rolls of two different regular degree programme(s), simultaneously. If a candidate takes admission in one degree programme in an academic year and thereafter in any next semester/year during the duration of the course, if he/she takes admission in another degree programme(s) in regular mode without withdrawal of his/her admission in first degree programme, the admission of the student will be treated as cancelled in first degree programme. Such students will not be allowed for re-admission in their first degree programme.
3. If a student is absent from the classes continuously for fifteen days in a **semester/ year** or drop out the full semester/year in any UG & PG programme due to any reason except at point no. (2) above, without intimating to the Principal of the affiliated College/Institute, his/her name shall be removed from the roll of the College/Institute. If the Principal of the concerned affiliated colleges/ institutes thinks a candidate deserves to be re-admitted keeping in view the genuineness of reason of the candidate within maximum period of the duration, he/she will be allowed re-admission by the Principal of the concerned affiliated College/ Institute on payment



of fee of Rs. 1500/- (as re-admission fee) taking into consideration the possibility of fulfilling the requirement of attendance to be eligible to appear in the end semester examinations as per University Ordinance. For the students detained/ dropped out for entire semester/ session / year the prescribed full fee will be charged in addition to re-admission fee. The Principal of the concerned college will also ensure that the regular classes of the candidate in remaining semester/ year will be completed within the maximum duration of the course.

4. Further, the requests/queries of the Principal, if any, regarding re-admission of the students which covers under above rules will be dealt by the Registration Branch. No direct request of the students will be entertained without verification of the facts and recommendations of the Principal of the concerned College. Any amendment/ addition/ deletion in above rules, the same will be dealt by the Academic Branch.

  
DEAN ACADEMIC AFFAIRS

Acad./ AC-I/2021/ 591-97

Dated: 02/2/21

A copy of the above is forwarded to the following for information and necessary action:-

1. Dean Academic Affairs, GJUS&T, Hisar.
2. Dean of Colleges, GJUS&T, Hisar with the request to circulate the above said notification to all the affiliated colleges/ institutes under GJUS&T, Hisar.
3. Controller of Examinations, GJUS&T, Hisar.
4. Assistant Registrar (Accounts), GJUS&T, Hisar.
5. Assistant Registrar (Registration), GJUS&T, Hisar.
6. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), GJUS&T, Hisar.
7. Supdt. O/o the Registrar (for kind information of the Registrar), GJUS&T, Hisar.

  
Assistant Registrar (Academic)