

**Important Notice    15.12.2023**

Dear Students and Staff

Regarding : Strict adherence to mobile phone usage policy during classes and exams

In order to maintain a conducive and focused learning environment, I would like to remind all students and staff members about the importance of adhering to the mobile phone usage policy within the premises of our college.

It has come to my notice that there has been a noticeable increase in the use of mobile phones during class hours and examinations. While we understand the significance of technology in today's educational landscape, it is imperative that we strike a balance to ensure optimal concentration, engagement, and fairness during academic activities.

Therefore, I request all students and staff members to refrain from using mobile phones in classrooms and examination halls. This includes, but is not limited to, texting, calling, internet browsing, and any other form of mobile device use that may disrupt the learning process or compromise the integrity of examinations. The following guidelines are to be observed:

**Classroom Etiquette:**

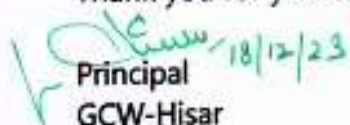
- Please ensure that your mobile phones are switched off or set to silent mode before entering the classroom.
- Refrain from checking messages or using mobile applications during lectures or class discussions.

**Examination Protocol:**

- Mobile phones must be turned off and stored in designated areas before entering the examination hall.
- Unauthorized use of mobile phones during exams will be considered a breach of academic integrity and may result in disciplinary action.

I appreciate your cooperation in creating a focused and disciplined academic environment. Adhering to these guidelines will contribute to a positive and productive learning experience for everyone.

Thank you for your understanding and compliance.

  
Principal  
GCW-Hisar

18/12/23