

OFFICE OF THE PRINCIPAL, GOVERNMENT COLLEGE FOR WOMEN, HISAR

To

for.....College.....website.....

Memo No.GCWH/Lib-21/ 4484

Dated: 8/11/2021

Subject: Quotation for the library cum Student identity card, 2021-22.

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Sealed quotations are invited for the supply of library cum Student identity card for the session 2021-22. The quotation should be strictly according to the Specimen as attached here with.

1. The quotation shall reach in the office of the undersigned by latest by 15.11.2021 working hours will be entertained. The words "Quotation for Library cum student Identity card" should be written on the top of the envelope. The terms and conditions for printing and supply of above said item are given below:
2. The supply should be F.O.R. Govt. College for women, Hisar.
3. Size of PVC Identity card should be 54x86mm and double side printing.
4. It should be in holding tray with a lanyard of 28" printed with name of institute in white font.
5. Signature of authority should be uploaded on ID card.
6. Data will be provided in soft copy.
7. The number of cards to be printed will be approximately
8. The number of lanyards to be printed will be approximately
9. Supply of above cards should have to be made within fifteen days of the dispatch of soft copy of data.
10. A deduction up to @10% will be made for the following discrepancies:
If the supply is not made as per required quantity & with the prescribed time.
If the printing is not made as per modified Library cum Student Identity card.
11. Before quoting your lowest possible rates you must ensure yourself that you can supply all required item as per supply order with in prescribed time

Note:

- I. The undersigned reserves the right to reject the quotation without assigning any reason thereon.
- II. Any conditional quotation will not be accepted.
- III. Please quote rates of both required item separately.

Enclosure: as said above.

Harish
Senior Librarian
Govt. College for women, Hisar

[Signature]
Principal
Govt. College for women, Hisar